

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

The Hashemite Kingdom of Jordan
Civil Aviation Regulatory Commission



المملكة الأردنية الهاشمية
هيئة تنظيم الطيران المدني

ADVISORY CIRCULAR

No. : ERACP /AC 203-01
Date : May, 2008

**SUBJECT: Requirements for grant of a permit to a foreign airline
for commencement of international air services operations.**

1- Purpose

The purpose of this Advisory Circular is to provide information about the requirements for grant of a permit to a foreign airline for commencement of scheduled international air services.

2- Introduction

The requirements for grant of a permit to a foreign airline for commencement of scheduled international air services under the bilateral air services agreement are given for the information, guidance and compliance by the operators.

3- Designation of Airline

The airline shall, in accordance with the provisions of the air services agreement, be formally designated either through diplomatic channels or by the aeronautical authorities of the country whose Government has concluded the Agreement with the Government of Jordan. A copy of the letter designating the airline shall be submitted to the Chief Commissioner of Civil Aviation Regulatory Commission.

4- The Operational Permit

4.1 The following documents shall be submitted by the designated airline to the Chief commissioner/CARC.

- i) A copy of the instrument relating to incorporation of the airline. Concise details about equity participation in the airline.
- ii) Postal address (including E-mail, AFTN and Fax Nos.) of the airline's head office;
- iii) Names and nationalities of the Board of Directors of the designated airline;
- iv) A copy of the valid air operator certificate or equivalent document issued by the State of the Operator authorizing the airline to operate scheduled international air services as well as a copy of the economic operating licence, if any, issued by the State designated the airline.
- v) A copy of the Operations Specifications approved by the competent authorities of the state of the Operator;
- vi) Details of fleet of aircraft indicating whether owned or taken on lease by the airline along with their registration particulars. In case of use of leased aircraft in operating the agreed services on the specified routes a copy of the relevant lease agreement(s);
- vii) The title and postal address (including E-mail, AFTN and Fax Nos.) of the airworthiness, licensing and accident investigation authorities in respect of the airline designated;
- viii) Written security programme in accordance with the provisions contained in Annex 17 to the Convention on International Civil Aviation, the ICAO Security Manual (Doc. 8973) and Jordan national Civil Aviation Security programme and other regulations.

ix) Certificate of insurance relating to liability of the carrier towards passengers, Cargo, baggage, third party and war risk as per [Appendix A](#) (Minimum levels of insurance).

4.2 The above documents shall be furnished at least 30 days prior to the proposed date of commencement of air services so as to enable issuance of the operating permission well in time.

4.3 On fulfillment of the conditions prescribed under the air services agreement and submission of all the aforesaid documents, the airline designated may be issued with an operating permit.

4.4 The aeronautical authorities of Jordan reserves to itself the right to seek at any time information in respect of particulars mentioned in sub-paragraph (3.1) above and any other relevant information so as to satisfy itself that the designated airline continues to meet all the requirements on the fulfillment of which the operating permit was granted.

5- Approval of Arrangements done at Airlines Level

Subject to and in accordance with the current Air Services bilateral agreements, approval of the competent authorities in respect of arrangement done at airlines' level shall be obtained and submitted by the designated airline to the Chief Commissioner/CARC.

6- Coordination of Slots

The designated airline shall coordinate allocation of slots with the Airport Ground Operations Unite, Ground Handling Services Agent.

7- Filing of Schedule

The designated airline shall file their proposed flight schedule with the Chief Commissioner/CARC for approval, at least 30 days prior to the commencement of the agreed services. The flight schedule should contain information relating to the type of service and its frequency, the type of aircraft to be used and the flight timings. The flights shall be operated only after the schedule has been approved by the Chief Commissioner/CARC.

Capt. Suleiman Obeidat
Chief Commissioner /CEO
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